

These are the minutes of the Regular Session of the City of Adams, WI held on March 20, 2006 in the City Municipal Building.

Meeting was called to order at 6:00 p.m. by Mayor Romell. On roll call were Alderpersons Bernhagen, Eggebrecht, Hardin, Jensen, LaQueue, Williams, Mayor Romell, Administrator Ellisor, and Chief Gold. Attorney Pollex and Street Superintendent Mead were excused.

**Motion by LaQueue, second by Eggebrecht to approve the minutes of the March 6, 2006 meeting as printed. Roll call vote, all voted aye.**

*Petitions and Communications:*

Williams expressed the desire to have the folders for City Officials' correspondence moved to an area where office people would have some control over them.

A letter was sent to Tim Dolata Septic and Well Systems conveying to him, as well as other contractors other than City employees, because of liability reasons, are not to be in the Industrial Park for any reason.

The City's Water Operator, Bob Berry, wrote a letter expressing his thoughts about chlorination of the water as a precautionary measure for safe water. Recently, he had an unsafe sample. A second sample was judged safe. He advises the continuation of chlorination of the system as there is a five week waiting period to reach the "break point" in the system. Carefully monitored chlorination can be conducted without many complaints from water customers.

Fleming Hurley spoke of his problem with his claim for sewer backup damage. It is felt that the backup was due to the new construction. Administrator Ellisor agrees with Hurley that it is ultimately the responsibility of the general contractor and their insurance company if the subcontractor does not address the claim. Although Hurley spoke of reluctance to sue the City and would rather settle out of court, however he may have to do so. When a customer pays the City for services, it should be expected to work properly. The amount of damages is approximately \$7200. He stated he damaged his shoulder during clean-up which may lead to surgery resulting in loss of wages. Administrator Ellisor has expressed his opinion to the engineers on the project that this was caused by construction debris.

*Report of Standing Committees:*

**Adams County Fire District:** The Fire District met March 13, 2006.

There were 5 calls since the last meeting.

The 6X6 ATV and trailer purchased with money raised through fundraisers have arrived.

Insurance coverage has increased \$400 this year.

The cost for the ACEC tower rental and radio transmitter is \$185.00 per month. It was decided to have the costs taken from the major equipment account. The monthly charge was reduced as the Fire District will be transporting any ACEC equipment needed at the tower.

Ladders will be tested Monday and then advertised to be sold.

**Personnel Committee:** The Personnel Committee met March 13, 2006.

Discussion relating to payout of sick time payout was tabled to the next meeting.

The Committee met in Closed Session to review an internal applicant for City Clerk/Treasurer Position. This was also tabled to the next meeting.

**Planning Commission:** The Planning Commission met March 8, 2006.

The Planning Commission heard from Mike Agnew from Central Wisconsin Regional Planning Commission relating to a draft Comprehensive Plan for the City of Adams. Several items were specifically addressed, including population trends and projections and the development of a Mission Statement. An Open House Meeting will be held April 19, 2006 to allow the public to review the

proposed Comprehensive Plan. Amendments would be incorporated following the Open House Meeting if necessary. This meeting will be followed by a Planning Commission Meeting to adopt a resolution recommending that the Council adopt the Plan.

Preliminary plans for a multi-unit complete of log homes were reviewed. The Engels would like to develop their property on West Sherman Street in this manner. Numerous concerns were expressed relating to the proposed project. The Planning Commission took no action on this issue.

**Public Safety Committee:** The Public Safety Committee met March 14, 2006.

Scott questioned the January police report. Williams questioned the enforcement of junk vehicles and other junk items. Administrator Ellisor reported on the NIMS class and updated the committee on the cat problem.

Review for the enforcement of City Ordinances will be continued at the next meeting.

It was recommended to have Attorney Pollex study the policy relating to blood withdrawals involving driving while intoxicated and then refer the policy to Policy & Procedure Committee.

Discussion was held on the obsolete car video camera unit. Chief Gold stated that parts can no longer be purchased for the unit. It was recommended to replace unit and install the new camera in the new squad. This recommendation was referred to Finance Committee.

It was approved to donate the old laptop to the Adams County Fire Department  
The squad has been ordered.

**Public Works Committee:** The Public Works Committee met March 15, 2006.

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The safety work shop will be April 7.

There will be a construction meeting held on March 29 at 10:00 a.m., and the pre-construction informational meeting will be April 6 at 6:00 p.m. It was recommended to instruct TEC Contractors to complete the job in one shot, refurbishing the lift station and well #2. (This may be done in two stages so that the magnitude of streets torn up is minimized.)

Discussion was held on the Flea Market property. Uphoff stated that everything is running and ready to go.

Contractor change orders and payments will be discussed at the next meeting.

It was recommended the Solid Waste Collection Contract Extension be sent to Council.

**Report of City Officers:**

**Mayor Romell:**

Mayor Romell thanked retiring Clerk/Treasurer Renner for her years of service to the City; as well as to him over the past seven years he has served as Mayor. Council Member LaQuee also thanked her for the effort she put forth and the answers she provided him over the last ten years he has held office. Alderperson Hardin commented that the City is going to realize how valuable Clerk/Treasurer Renner is after she's gone and she will miss her.

**City Administrator:**

Administrator Ellisor reported that an initial meeting with the City's new auditors, Johnson and Block, was held last week and appeared to go well.

He also reported that he met with Virginia Morgan from Rural Development. We were waiting for the right-of-way map to be finalized. We now have a title policy that appears to be acceptable. This needed to be done prior to having the closing date for the Rural Development loan/grant. Because of the involvement with interim financing, Administrator Ellisor is looking for that date prior to August 1, 2006.

A meeting will be held with representatives of Gus Macker, the Lions Club, the Little League, Burt Morris, the Mayor and the City Administrator to discuss what playground equipment should be purchased and the placement of it within Burt Morris Park.

The Policy and Procedure Committee will be meeting March 23<sup>rd</sup> to discuss numerous issues. One issue is options to regulate the number of pets.

An Informational Meeting will be held for residents living in the west side construction area on April 6<sup>th</sup>. Property owners are encouraged to attend. If unable to attend, owners are encouraged to meet with the City Administrator if they have any questions relating to the project.

An Open House Meeting will be held on April 19<sup>th</sup> for citizen viewing and input on the City's proposed Comprehensive Plan.

It is anticipated, weather permitting, the start-up date for the east side Rural Development Project will commence once again beginning on the east side April 3<sup>rd</sup>.

#### **Chief Gold:**

There were 285 calls received by the Adams Police Department in February resulting in 41 case number incidents including 6 traffic accidents. 43 adults and 6 juveniles were arrested for a total of 49 arrests during the month. Approximately 4,000 miles of patrol were performed.

A meeting will be held with the Department of Transportation relating to the installation of crosswalk signs. Williams suggested that the placement of potential additional signs should be discussed at the same meeting.

#### **Street Superintendent:**

Start up of the ultra-violet treatment of the City's water at both wells will be this month.

The City's planter liners will be taken to Kierstyn's (The Woodsman) for planting.

An audit for the City's Wastewater Treatment Plant discharge permit was cancelled due to the illness of the Wastewater Treatment Operator.

Street Superintendent Mead will be meeting with D.L. Gasser relating to the upcoming start-up of the Rural Development Project.

#### **New and Unfinished Business:**

Representatives of the Gus Macker Tournament were present to thank the Council for allowing them to conduct a successful tournament. They had 125 teams participating last year. They requested they be allowed to conduct the tournament again this year and are anticipating an additional 50 to 100 teams to participate.

**Motion by Williams, second by Hardin to authorize the Gus Macker Tournament to be held in the same area as last year on June 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup>. Roll call vote, all voted aye.**

**Motion by Hardin, second by Bernhagen to table approval of a contract for analysis of telephone charges. Roll call vote, all voted aye.**

A motion by Williams that the renewal for a refuse/recycling contract be put out for bids for a three-year contract died for lack of a second.

**Motion by LaQuee, second by Jensen to extend out the refuse/recycling contract for one year, in the amount of \$55,272, with Adams County Solid Waste. Roll call vote: Jensen, LaQuee, Bernhagen, Eggebrecht, and Hardin – aye; Williams – nay.**

**Motion by Williams, second by Eggebrecht to donate the used Police Department lap top computer to the Adams County Fire District. Roll call vote, all voted aye.**

**Motion by Eggebrecht, second by LaQuee to approve the Water Tower Antenna Lease Agreement with Solarus and authorizing the appropriate officials to sign.**

**Motion by Williams, second by Hardin to adjourn. Roll call vote, all voted aye.**

Linda L. Renner  
Clerk/Treasurer